

**Mayor & Council of Federalsburg
Regular Monthly Meeting
Monday, June 6, 2016**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, June 6, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

The meeting was called to order at 6:01 pm by Mayor Planner who welcomed everyone and led the group in the Pledge of Allegiance.

Public Hearing

Mayor Planner called the public hearing to order and read a summary of the Ordinance to the public. Ordinance Number 2016-2 of the Mayor and Council of Federalsburg adopting a General Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, and establishing a tax rate of \$.83 per \$100 of assessed real property value and a tax rate of \$1.65 per \$100 on all Commercial or Business Personal Property, Utility Property; and establishing a service and administration fee for semi-annual billings; and establishing a waste collection fee. There were two pie charts available to the public showing a General Fund Expense and Revenue Breakdown and a copy of the Ordinance No. 2016-2.

Shirley Greene gave a summary of the overall budget and pointed out some of the items that changed. Mayor Planner called for Public Comments and asked that anyone wishing to speak keep their questions or comments to two minutes. There were no public comments.

A motion made by Councilmember Bollinger seconded by Councilmember Morean and unanimously passed to close the Public Hearing at 6:10 pm. |

Welcome of Guests

**Angela Visintainer, Director of Economic Development
Business Plan Competition for Town's Restaurant Space - 115/117 N. Main Street**

Angela Visintainer presented the Mayor and Council with an idea about a business plan competition for the towns restaurant property. The plan would include menu ideas, cash flow criteria and would assist in locating more experienced restaurantuers in the screening process. Angela wanted to share this idea and get permission to move forward with the getting the plan started. She has met with Happy Mayer, Mickey Fluharty, Shirley Greene and the Mayor to discuss the plan and when she gets further along she will come back to town with more information to share with the Mayor and Council. Councilmember Phillips stated that he felt this was a great idea and all Mayor and Councilmembers agreed.

A motion made by Councilmember Phillips seconded by Councilmember Bollinger and unanimously passed by a vote of five to one giving Ms. Angela Visintainer permission to proceed with compose a business plan competition for the Town's restaurant property located at 115/117 North Main Street.

Stephen Parks, Jr.

Presentation of Facade Program Application

Happy Mayer reported that Stephen Parks, Jr. submitted an application for the Facade Program and he would need to provide funding to match the grant for approval. Mr. Parks has finally gotten approval from the bank for the loan that he requested and has a contract with to open a deli in the space formerly occupied by the Chinese Restaurant. was previously located. Mr. Parks has also requested funds from Small Bus Loan Program and Happy Mayer stated that they have reviewed his requested and approved it as well.

Mr. Parks was asked what his projected timeline for the facade work would be. He stated that he planned to start immediately and wanted to be done within 6 months, before winter.

Mr. Parks was advised that the Mayor and Council would make their decision at the June 20th Wokshop and Mr. Parks was welcome to attend the meeting. Mr. Parks thanked the Mayor and Council and stated that he has contributed quite a bit of his own money already in repairs and has one signed lease and another lease ready to be signed once the space is ready.

Historical Moment

Mrs. Donna Glime shared a historic moment regarding cemetary headstones at Hillcrest Cemetary. The oldest stone they have found is dated back to 1880, but there may be someone else there that dates back before 1880 and the stone is just missing. There are also immigrants that came from Germany buried here.

Old Business

Safe Routes to School Project - Gerardi Blvd. - Happy Mayer

Happy Mayer stated that the plans are being reworked and finalized, and it is hoped that the other minor changes will be able to go to bid soon.

Safe Routes to School Project - University Ave. - Happy Mayer

Happy Mayer reported that this project is progressing as planned.

Historic District/Log Cabin Designation - Happy Mayer

Happy Mayer reported that Mr. Peter Kurtz has advised him that we should receive answer regarding the Historic designation and the log cabin very soon.

Log Embankment Project - Happy Mayer

Happy Mayer reported that Mr. Tim Geortermiller has begun building the pieces to repair the logs in the log embankment project. Stacy Ziegler from Duffield & Associates will be overseeing project to make sure everything is completed as agreed.

Federalsburg Business & Civic Organization - Happy Mayer

The Federalsburg Business and Civic Organization will host the Mayor's Prayer Breakfast on Wednesday, June 15th at 7 am at Union United Methodist Church. Everyone was encouraged to join them for good food, great music, beautiful singing and wonderful fellowship.

Mural Project Update - Happy Mayer

Happy Mayer reported that the last mural was installed at the Exeter last month. All of them are now complete and they look great. There is also some great information on the Exeter mural. Everyone was encouraged to go visit and see it.

Federalsburg Industrial Park Lighting Project Update - Happy Mayer

Happy Mayer reported that the Federalsburg Industrial Park lighting project is nearly complete. The new heads are being installed and we have retained the older fixtures to replace other broken or damaged fixtures that may need replacing in other areas.

New Business

Ordinance No. 2016-2

Mayor Planner read a summary of Ordinance Number 2016-2 of the Mayor and Council of Federalsburg adopting a General Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, and establishing a tax rate of \$.83 per \$100 of assessed real property value and a tax rate of \$1.65 per \$100 on all Commercial or Business Personal Property, Utility Property; and establishing a service and administration fee for semi-annual billings; and establishing a waste collection fee. Mayor Planner also stated that there were two pie charts available to the public showing a General Fund Expense and Revenue Breakdown and a copy of the Ordinance No. 2016-2.

Councilmember Phillips stated that he wanted to thank Shirley Greene and all the staff for making this the easiest budget year he's ever seen.

A motion was made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed and agreed by a vote of five to zero approving Ordinance No. 2016-2 adopting a General Budget for fiscal year beginning July 1, 2016 and ending June 30, 2017, and establishing a tax rate of \$.83 per \$100 of assessed real property value and a tax rate of \$1.65 per \$100 on all Commercial or Business Personal Property, Utility Property; and establishing a service and administration fee for semi-annual billings; and establishing a waste collection fee.

Marty Wessells Vacant Lot Fee Request Vesper Avenue

Mayor Planner stated that Mr. Wessells requested the Mayor and Council waive the vacant lot fees for a vacant lot that he owns because he feels that he is not buildable, and remove this property from Tax Sale due to unpaid vacant lot fees. After some discussion, it was agreed to deny Mr. Wessells request because this would be setting a precedent for future similar requests. Mr. Wessells will have to pay the charges due prior to the Tax Sale in order to avoid it being sold.

A motion was made by Councilmember Windsor seconded by Councilmember Bollinger and unanimously agreed by a vote of five to zero to deny Mr. Wessells request to waive the vacant lot fees for his lot because he feels that it is not buildable.

Bid Award for Marina Bulkhead - Happy Mayer

Happy Mayer reported that Tim Goertemiller of Living Ecosystems and Weems Brothers Marine Construction were the only bids received for the last repair to the north side bulkhead of the Marina. The last of these repairs are for a little over 100 feet of area. The repair grant is for \$5,000. Weems was \$44.76 per lineal foot and Living Ecosystems was \$37.95 per lineal foot. Sandi Pepe of DNR Waterway Improvements, agrees that Living Ecosystems was the lowest price and was the winning bid. Living Ecosystems has worked on this project in the past and knows this project well. Happy requested that the Mayor and Council approve Living Ecosystems bid to do this project.

A motion by Councilmember Windsor seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero to award the bid to repair the north side of the bulkhead of the marina to Living Ecosystems.

PBH Letter of Support for Building Upgrade

Shirley Greene stated that People For Better Housing has requested a letter of support for their building upgrade project. It was agreed to table this discussion until more information becomes available.

Committee Reports

Federalsburg Historical Society

Mrs. Donna Glime reported:

June 14th - FHS will hold their regular meeting

June 25th FHS would be participating in the Duck Derby

July 24th - FHS will host a Bingo fundraiser at the VFW and there will be CASH prizes. Everyone was encouraged to attend.

Federalsburg Volunteer Fire Company

No report.

Federalsburg Lion's Club

The Mayor and Council received a letter from Wayne Cole regarding the Duck Derby parade inviting the Mayor and Council to participate on June 25th. Everyone was encouraged to attend - there will be bands, lots of food and entertainment and fireworks.

Planning & Zoning Commission

Councilmember Bollinger reported that Royal Farms submitted a revised site plan, which was reviewed and approved with minor landscaping changes, and it was returned to the engineer.

Approval of Minutes

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving the Minutes from the March 21st Workshop, the April 4th regular meeting, the April 18th Workshop and April 26th Workshop, as presented.

Public Comments (2 minutes)

There were none.

Mayor & Council Action Items

Windsor

Councilmember Windsor reported that he will be out of Town on June 20th and unable to attend the Workshop.

Bollinger

Councilmember Bollinger reported that today is the 72nd Anniversary of D Day.

Morean

Nothing to report.

Phillips

Councilmember Phillips thanked the Federalsburg Fire Company for sponsoring another excellent Soapbox Derby. The Boy Scouts sold food and it was a great day.

Planner

Mayor Planner stated that he had received a thank you note from the Federalsburg Elementary School for attending the Community Dinner and the skit that was performed by the 4th Grade Class. It was a very nice evening and well attended.

Mayor Planner also reported that Federalsburg has again received the Banner City designation.

Mayor Planner requested a closed session after the regular meeting for legal advice.

Shirley Greene

Shirley Greene reported that the CCAM meeting will be held on June 15th if anyone would like to attend. Mayor Planner and Councilmember Morean stated that they would be attending.

Adjournment

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of five to zero to close the regular meeting at 6:59 pm and go into closed session for legal advice and potential business in Town.

The meeting reconvened at 7:14 pm. Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of four to zero to adjourn the regular meeting at 7:15 pm

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer