

**Mayor & Council of Federalsburg
Regular Monthly Meeting
Tuesday, October 3, 2016**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, October 3, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

The meeting was called to order at 6:00 pm by Mayor Planner who welcomed everyone and led the group in the Pledge of Allegiance.

Guests

Paint the Town Project - Lisa Thomas

Mrs. Lisa Thomas is looking to start a project giving students ages K-12 the opportunity to earn service learning hours by painting murals of old store fronts and displaying them in the current empty store fronts. She has obtained donations of supplies from Marshyhope Hardware, Maryland Plastics, Wal-Mart, Meredith's TV and Food Lion for this project. Mrs. Thomas would like the Mayor and Council's permission to use the town parking lot on October 15th as an area to paint, or the pavilions at the marina if it rains.

Mrs. Thomas stated that the School Board has approved this project as a service learning project, and she has received approval from some of the stores to put paintings in their windows.

Councilmember Morean asked Mrs. Thomas if she would consider painting some pictures for Christmas for some of the windows, and she said yes. CRHS and CRMS Art Teachers will also be helping the children. Councilmember Morean stated that the theme of this year's Christmas parade is going to be "Christmas Lights".

After brief discussion, a motion was made by Councilmember Windsor seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero to allow Mrs. Thomas and the Art Students to paint at the Marina Pavilions on October 15th.

Historical Moment - Donna Glime

Mrs. Donna Glime stated that at their Heritage Day event they featured Ms. Madeline Hurlock. Mrs. Glime highlighted some interesting facts about Ms. Hurlocks' sisters and their families who lived on Railroad and West Central Avenues.

Old Business

Grants/Main Street Project Updates - George Mayer

Facade Program

Happy Mayer reported that Mr. Stephen Parks has been slowed down by the weather, but he is ready to proceed with the renovations to his building on South Main Street as soon as possible.

Debris Removal Project

Happy Mayer reported that the weather has also slowed progress for Mr. Tim Goertemiller on the Marshyhope Creek Debris Removal Project; however, he was ready to begin working at the foot bridge and work his way up the Marshyhope Creek.

Update on Bernard, Charlotte and Excelsior Avenues - Steve Dyott

Shirley Greene, Town Manager, stated that Steve Dyott, Public Works Director had reported in his weekly report that his department cleaned out the ditch and removed some debris from the drain pipe in this area and the water is now flowing more freely. Mrs. Greene also stated that Mr. Dyott advised that during heavy rains, there could still be some standing water. Mr. Bart Johnson stated that he thought there was still a problem in that area. Mrs. Greene stated that Steve Dyott was going to continue to monitor the area.

Update on Radio System for Police Department and Public Works Department - Donald Nagel & Steve Dyott

Chief Nagel reported that he has ordered the radios for his department and one for Steve Dyott, Public Works Director. Chief Nagel stated that he had to upgrade to the 800 MHz radios because the entire County and State Police and emergency system was upgrading; and if we did not we would not be able to communicate with them. The complete total cost for the radios and installation is \$121,800. Mrs. Greene reminded the Mayor and Council that this purchase was previously approved in a Loan Agreement with Provident State Bank.

New Business

Introduction of Ordinance No. 2016-04 - Critical Area Map

Brynja Booth, Town Attorney read a summary introducing Ordinance No. 2016-04, which is "An Ordinance of the Mayor and Council of Federalsburg to approve the Federalsburg draft Critical Area Map provided by the Department of Natural Resources and the Critical Area Commission."

Brynja stated that the Map and changes would be reviewed by the Planning & Zoning Commission and once they give a favorable recommendation, the Mayor and Council can approve Ordinance No. 2016-04 at their November 7th meeting and forward it back to the Critical Area Commission.

A motion was made by Councilmember Bollinger seconded by Councilmember Morean and unanimously passed by a vote of five to zero introducing Ordinance No. 2016-04 to approve the Draft of the Critical Area Map and forward it the Planning and Zoning Commission for their review and recommendations.

Introduction of Ordinance No. 2016-06 - Amendment to Littering

Mayor Planner read a summary introducing Ordinance No. 2016-06, which is "An Ordinance of the Mayor and Council of Federalsburg to amend Chapter 111 of the Federalsburg Town Code titled "Littering" to prohibit the disposal of grass clippings, leaves and brush in a public way."

Shirley Greene stated that if there were questions or concerns with this Ordinance, a Public Hearing would be scheduled for the November 7th Mayor and Council meeting. A motion was made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero introducing Ordinance No. 2016-06 and to schedule a Public Hearing at the November 7th Mayor and Council Meeting for approval.

Federalsburg Outreach Group

Shirley Greene reported that the Mayor and Council have received a letter from the Federalsburg Outreach Group, requesting permission to park their vehicles in the Town parking lot on Morris Avenue while they are gone on a bus trip to New York from October 10th - 13th. Chief Nagel advised that the Town has worked with the group each year for many years and they usually only have about 10-15 cars, and they coordinate with him to make sure they are not blocking anyone or areas.

A motion was made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to allow the Federalsburg Outreach Group to park their vehicles in the Town parking lot from October 10-13.

Veterans Day Parade

Shirley Greene reported that Mr. Ronnie James came into the office and requested permission to hold the Veterans Day Parade again this year on November 5th at 1 pm. Line-up would begin at 12 pm in the Town parking lot on Morris Avenue and they would proceed onto Main Street, down South Main Street and to the VFW.

A motion was made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving the Veterans Day Parade on November 5th at 1 pm.

Committee Reports

Federalsburg Historical Society

Mrs. Donna Glime reported:

October 22nd - The Car Rally will be stopping by the Museum. A mass email was sent out to local businesses asking for information or items promoting their business to include in a goody bag to be given to all participants that stop by the Museum. Cars will come in alley from Morris Avenue receive a bag and park in the Bank of America parking lot, and come into the Museum for light refreshments.

November 21st - The Historical Society will have a Pit Beef/Pulled Pork Fundraiser

Federalsburg Lion's Club

Councilmember Morean reported:

October 16th - Designer Purse Bingo at FVFC - doors open 12 pm - games start at 2 pm

70 days until Christmas Parade

83 days until Christmas

Planning & Zoning Commission

Councilmember Bollinger reported:

Nothing at this time

Approval of Minutes

A motion made by Councilmember Windsor seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero to approve the minutes as presented.

Public Comment (2 Minutes)

Chief Nagel reported that the annual Walk to School will be held on October 5th at the Federalsburg Elementary School, and they have made a change to walk on the sidewalks instead of in street because they don't want to teach the kids that it's ok to walk in the street. If anyone is interested in participating they will be leaving FVFC at approximately 8:45 am and proceed to the school.

Mayor & Council Action Items

Councilmember Windsor

The Green buoy in river was moved during storms and he would like for someone to contact DNR to have to replaced where it belongs. Happy Mayer stated that he would contact them.

He also asked about the status of the Cobblestone Hotel. Happy Mayer stated that he spoke with representatives about six months ago and they are having problems locating the appropriate investors and property for their project.

Councilmember Windsor stated that it appears we are in the center of the projected path of Hurricane Matthew, and he questioned if anyone knew the estimated time of arrival and is the Town prepared. Chief Nagel stated that him, Steve Dyott and Shirley Greene will keep in contact with Emergency Management. At this time it is expected to arrive in our area next weekend, and Public Works has been busy making sure stormdrains are clear and all equipment is ready. Chief Nagel also stated that the County recently held an Emergency Shelter meeting and determined that Federalsburg's Emergency Shelter would be the FVFC instead of the Colonel Richardson High School, because during the snow some people aren't able to get there due to road conditions.

Councilmember Bollinger

Councilmember Bollinger asked if our Police Department has body cameras, Chief Nagel stated that they do have them.

Councilmember Morean

Councilmember Morean requested that Public Works be asked to cleanup the run-off pond on the left side of the road/circle in the Frank Adams Industrial Park.

Happy Mayer stated that he is working on obtaining new signs for Blind Industries and Crystal Steel, and he is working on updating the Federalsburg Industrial Park Sign too.

Councilmember Phillips

Nothing at this time.

Mayor Planner

Mayor Planner requested Public Works check on any ditches or areas that may cause problems before the storm comes to make sure they are clear. The Mayor also wanted to thank the Public Works Department for cleaning up the styrofoam peanuts that were spilled on Academy Avenue today.

October Workshop Change Meeting Date from October 17th to October 24th, 2016

Shirley Greene asked the Mayor and Council about changing the Mayor and Council Workshop from October 17th to October 24th, to allow for advertising for the Public Hearing for the sale of Land in the Frank Adams Industrial Park, all members were in agreement.

Shirley Greene stated that the Caroline Economic Development Corporation will host their annual meeting on October 19th at 8 am. The invitation was enclosed in the Mayor and Council's weekly packets, and anyone wishing to attend should let Shirley Greene or Kristy Marshall know so that they can RSVP.

Adjournment

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of five to zero to close the regular meeting at 6:45 pm.

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer