

**Mayor and Council of Federalsburg
Regular Monthly Meeting
Monday, December 5, 2016**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, December 5, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

Mayor Planner called the meeting to order at 6:00 pm and welcomed everyone, then led the group in the Pledge of Allegiance.

A motion was made by Councilmember Bollinger, seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to close the regular meeting and open the public hearing at 6:02 pm.

Public Hearing - Strategic Development Plan

Mayor Planner opened the Public Hearing at 6:01 pm. Happy Mayer gave a brief summary of the Strategic Development Plan and the Mayor asked if there were any comments from the Council or the public. There were none.

A motion was made by Councilmember Morean, seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to close the Public Hearing at 6:05 pm.

A motion was made by Councilmember Bollinger, seconded by Councilmember Morean and unanimously passed by a vote of five to zero to reopen the regular meeting at 6:05 pm.

Historical Moment

Mrs. Donna Glime shared a historical moment about Christmas past in Federalsburg, and how an Art teacher from Federalsburg High School beautified the Town with painted plywood cutout scenes that were placed on the school lawns and later moved to various locations downtown.

Old Business

Grants/Main Street Project Updates

Facade Program Update - Happy Mayer

Happy Mayer reported that Mr. Stephen Parks is moving along with the new metal roof on his building, and will soon begin working on the windows and painting. He also stated that he is moving swiftly with hopes to beat the cold weather. Mr. Parks has also begun to paint the blocks and Mr. Mayer speaks with Mr. Parks about his progress regularly.

Safe Routes to School Update - Happy Mayer

Happy Mayer reported that last portion of the paperwork for the University Avenue project was submitted for approval. Happy has received some comments from SHA and he is working on getting a response to them as soon as possible. Happy also reported that he also already begun working on the bid package for the Gerardi Avenue project.

Debris Removal Project - Happy Mayer

Happy Mayer reported that Mr. Tim Goertemiller is moving along on the debris removal project and he should be finished very soon. He completed more work this year because there was much more growth, and the project will be inspected before completion of the grant.

New Business

Introduction of Ordinance No. 2016-07 - Sale of 115/117 N. Main Street

Mayor Planner introduced Ordinance No. 2016-07 which would authorize the sale of the property located at 115-117 North Main Street for the price of \$149,000.

A motion was made by Councilmember Bollinger, seconded by Councilmember Morean and unanimously passed by a vote of five to zero to accept the introduction of the Ordinance and proceed with necessary legal step to authorize the sale of the property.

Happy Mayer

Austin Park - Request for Mulch

Happy Mayer requested permission to purchase woodchip mulch to complete the playground project at the Austin Avenue Park for cost of \$1155. The woodchip mulch was much less expensive than the recycled rubber that is also sometimes used in playground areas.

A motion was made by Councilmember Bollinger, seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to approve the purchase of the mulch for the Austin Avenue Park for a cost of \$1,155.

Signs at Ind Parks -

Happy Mayer stated that he has been working to get estimates to update the Caroline Industrial Park sign and make new signs for the businesses in the Frank M. Adams Industrial Park. The total cost to complete the updates is \$803 and Happy has \$800 budgeted for signs and will take the remaining \$3 from another line item. Happy stated that he is also working on getting an estimate to update the Federalsburg Industrial Park Sign and believes it will cost approximately \$300. He is looking at his budget for the funds to cover this expense and will come back to the Mayor and Council for approval because this was not a budgeted item.

Committee Reports

Federalsburg Historical Society

Mrs. Donna Glime reported the following events:

December 12th - Christmas at the Museum immediately following the parade Santa will be here

December 13th - FHA members Christmas party

Federalsburg Lion's Club

Councilmember Morean reported:

December 12th - Christmas Parade at 7 pm

The tree lighting was held on December 2nd and they had a great turn-out. There were approximately 1,200 balls placed on the this year, and Councilmember Morean thanked everyone who helped make this event great.

Planning & Zoning Commission

Councilmember Bollinger stated that there was nothing to report.

Federalsburg Volunteer Fire Company

Kevin Mowbray, Vice President thanked the Mayor and Council for the donation, and stated that they will be having a Paint Nite on February 12th at 1pm.

Mr. Mowbray also reported that their scheduled Breakfast with SANTA has been cancelled because due to local competition it would not be feasible.

Approval of Minutes

A motion by Councilmember Phillips seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero approving the minutes as presented.

Public Comments (2 Minutes)

Donna Glime - Mrs. Glime reported that 2 Cousins Restaurant would be having Breakfast with Santa on December 17th but she was not sure of time, please watch for it on their sign.

Bart Johnson - Mr. Johnson asked who the purchaser of Town's restaurant property is - Brynja Booth advised him Mr. Paul Jones and Ms. Elizabeth Bradley. Mr. Johnson asked how they

intend to use the property - Brynja stated that they plan to open a restaurant and serve a breakfast and lunch menu.

Mr. Johnson stated that he read in the November 30th in a Tax Audit advertisement that Federalsburg owes \$15,270. Brynja stated that this was a mistake by the State, it has nothing to do with the Town staff or the Town's Auditors. She has requested more information regarding this matter in greater detail and has not received it to date. Brynja believes that during the next Legislative Session we will see some changes but nothing is set in stone at this time.

Mr. Johnson questioned the Tiny Homes District and Councilmember Bollinger advised that the Tiny Homes Overlay District if approved, would only be permitted in the Townhouse District.

Mr. Johnson questioned where the solar panel installation location is planned that has been previously discussed - he was advised the Frank M. Adams Industrial Park.

Mr. Johnson asked if the Mayor and Council Workshop Agendas are usually published online - Shirley Greene stated yes they are published online.

Mayor & Council Action Items

Councilmember Windsor

Nothing at this time.

Councilmember Bollinger

Nothing at this time.

Councilmember Morean

Nothing at this time.

Councilmember Phillips

Councilmember Phillips thanked the Lions Club for the wonderful job they did Friday night at the tree lighting and stated that he looks forward to another great parade this year. He stated that is one of the benefits of living in small town - THANK YOU!!

Mayor Planner

Nothing at this time.

Request for Closed Session

A closed session with the Town Attorney was requested to discuss legal advice on a contract.

A motion was made by Councilmember Bollinger seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to convene into closed session at 6:31 pm to discuss legal advice on a contract.

Adjournment

Councilmember Morean made a motion seconded by Councilmember Bollinger and unanimously passed by vote of five to zero to close the regular meeting at 6:50 pm and go into closed session to discuss real estate matters and potential relocation of a business to the Town.

The meeting reconvened at 7:09 pm.

December Workshop

The Mayor and Council agreed there would be no Workshop Meeting in December.

Christmas Parade

Mayor Planner and Councilmembers Windsor and Morean agreed to participate in the Christmas Parade on December 12th.

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of four to zero to adjourn the regular meeting at 7:12 pm

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer