

**Mayor and Council of Federalsburg
Regular Monthly Meeting
January 7, 2019 @ 6:00 pm**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, January 7, 2019 at 6:00 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Lyndsey Ryan, Town Attorney, staff, citizens and media.

Welcome

Mayor Planner opened the meeting at 6:00 pm, he welcomed everyone and led the group in the pledge of allegiance.

Announcement of Closed Session

Mayor Planner announced that the Mayor and Council held a closed session from 5:30 pm to 6:00 pm prior to the meeting to discuss personnel matters.

Guests

Chief McDermott -Introduction of New Officers

Chief McDermott introduced newly appointed officers to the Federalsburg Police Department, Officer Joseph Hinch and Officer Dan Franklin.

Community Civic League - Certificate of Recognition

Mayor Planner presented Mr. John Williams of the Community Civic League with a Certificate of Recognition for 100 years of service in the Town of Federalsburg.

Rev. Lavonne Massey - Request to install Handicapped Sign

Rev. Lavonne Massey previously submitted a request to install a handicapped sign at 110 Morris Avenue in front of her newly opened business. Rev. Massey was not present for further discussion, however, the Mayor and Council discussed the location and agreed after obtaining information from Chief McDermott agreed that changing the location to create a handicapped spot across the street. Chief McDermott will make contact with Rev. Massey to discuss this with her.

Roy Geiser, Trice, Geary & Myers

Audit Summary Report

Roy Geiser of Trice, Geary & Meyers presented the Mayor and Council with copies of the Financial Report and gave a brief summary of the Finance and Audit Report for Fiscal Year ending June 2017. He stated that as always it is a pleasure working with Shirley and the Finance Team, and the Town received the highest level

approval that his firm can give. After Mr. Geiser's review of the Audit Report, he asked if there were any questions or comments, and there were none.

Historical Moment

Mr. Bart Johnson shared a historical moment about the sturgis returning to the Marshyhope Creek.

Old Business

Grants/Main Street Update

SRTS Gerardi Avenue Update - George Mayer reported that SHA and the Department of Transportation have been reviewing the bid package, however, there have been some delays with the government shut downs.

Keep Maryland Beautiful Grant Update - Mr. Mayer reported that Public Works is getting ready to install the new garbage cans; and we are also preparing for plantings in the spring. The new trees have all been installed and Mr. Mayer will send in his report on this grant in February. Councilmember Windsor reported that if possible, a can is needed at the VFW Boat Dock.

Floating Dock Grant Update - Mr. Mayer reported that the dock work is progressing. The contractor is finishing the gangplank, which will keep floating dock in place.

Log Cabin Repair Grant Update - Mr. Mayer reported that he has been working on a grant request from the Heritage Area Authority for repairs/upgrade to cabin. He also reported that the Town has obtained monies from Stories of the Chesapeake and will have a sign regarding the history placed in front of cabin.

New Business

Solar Panel Grant Discussion - Mayor Planner stated that the Mayor and Council have reviewed bids and will be considering the possibility of using property located in the Frank Adams Industrial Park for this project. Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by a vote of five to zero to utilize Lot 5 and 5A located in the Frank Adams Industrial Park for the solar panel project, pending no contingencies from the State of Maryland.

Award of Task Order Agreement for Project Applications to MDE -

Mr. Bob Rauch of Rauch Engineering reported that he is working with town staff on a variety of grant opportunities. They are currently working on several applications with USDA and State Revolving Loan Funds to try to obtain construction monies and put together the best possible grant packages. Each of these grants requires a preliminary engineering report. These grants include: the Old Denton Road Water Main project, the Water Meters and Well Controls project, the I & I Project (PPG), the Wastewater Treatment Plant Upgrade project (PPG) and the Marina Park Project.

Mr. Rauch provided the Mayor and Council with an outline of the engineering services that is currently needed for each of these projects and a Task Order Agreement to complete the work for the grant applications. The

total cost for these preengineering services to submit the grants is \$900, which George Mayer has budgeted under the Engineering line item of the Grants Department budget.

Councilmember Bollinger made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero approving the funds for preliminary engineering services for the project listed in Mr. Rauch's report.

Schedule January & February Workshops - Shirley Greene requested that the dates for the January and February be rescheduled due to other meeting commitments. The Mayor and Council agreed to changing the January workshop to January 28th and the February workshop to February 19th.

ESAM Meeting - Shirley Greene reminded the Mayor and Council that the ESAM Meeting would be held on January 16, 2019 at 6 pm at the Tourism Center in Denton. One of the topics of discussion includes the county impact fees. Lyndsey Ryan, Town Attorney and Shirley Greene plan to attend and the Mayor and Council are encouraged also.

Committee Reports

Federalsburg Historical Society

Bart Johnson reported that the Federalsburg Historical Society has begun operating their winter hours and will only be open by appointment until March 22nd.

Federalsburg Lions Club

Mrs. Kim Abner thanked the Town and staff for their help with the Christmas decorations and lighting throughout town. The Lions Club has begun having their meetings at Chambers Park in the community building. They have installed two new dawn to dusk lights on the building. There was discussion about requesting DP&L convert the existing lights to LED lights and it was agreed that the Town would look into this to see if it would be possible.

Mrs. Abner reported that the Lions Club will host a Community Forum on January 17th at 7 pm to discuss the next direction for Chambers Park. Some items of discussion will include lighting, security and cameras. Everyone is welcome to attend.

The Lions Club will also again host the Night at the Races fundraiser at the Federalsburg VFW on March 16th.

Planning & Zoning Commission

Councilmember Bollinger reported that the Planning & Zoning Commission is expecting a business to submit plans for review at their next meeting on January 29th, but this has not been confirmed to date.

Federalsburg Volunteer Fire Department

Councilmember Morean reported that the Fire Company has held their annual elections but the Town has not received any details of that election.

Approval of Minutes

Councilmember Morean made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero approving the previous months minutes as presented.

Public Comment (2 Minutes)

Bart Johnson stated that he knows that more than one bid for property was submitted, and questioned if the bidders will be notified of the Mayor and Council's decision. Mr. Johnson was advised yes all bidders would be notified.

Mr. Johnson stated that regarding the vandalism at the log cabin, because it is on the registry of historic places it is covered under the vandalism law. Mr. Johnson asked if there was any new information regarding who was responsible. Chief McDermott stated that several children were interviewed but no admissions were obtained. The Police are redirecting the security cameras and being more aggressive about enforcement in the area. Three arrests have been made in the park over the past couple weeks. Chief encourage residents to call the police if they see any problems. He wants to protect the town and its investment.

Mayor and Council Action Items

Councilmember Windsor

Councilmember Windsor requested an updated employee contact list.

Councilmember Bollinger

Councilmember Bollinger requested followup with Steve Dyott regarding the roadway at Chambers and Reliance Avenue. He reported that fill was put in the area, however, the shoulder has deteriorated again.

Councilmember Morean

Councilmember Morean reported that he has compiled a list of street lights that need to be reported for repairs, he should have it completed in a couple days.

Councilmember Phillips

Councilmember Phillips requested that the lights in the park be changed to LED because it is very dark there. If not feasible to change the existing three or four, he requested at least one be located near the community building. He also requested that Public Works include installation of three or four additional lights along the roadway through the park to increase visibility.

Mayor Planner

Mayor Planner had nothing to report at this time.

Shirley Greene

Mrs. Greene reported that the Town's website is up, and some areas are still being worked on. We are working on getting the agendas and minutes posted very soon. Additional items are being added slowly.

The Police Department FaceBook page doing great, and the wanted Wednesday photos are working well also.

Adjournment

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to adjourn the meeting at 7:07 pm.

Respectfully submitted,

Kristy L. Marshall

Clerk-Treasurer