

Mayor and Council of Federalsburg

Regular Monthly Meeting

July 2, 2018 @ 6:00 pm

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, July 2, 2018 at 6:00 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips and Morean. Councilmember Windsor was not present because he was on vacation. Also in attendance were Lyndsey Ryan, Town Attorney, staff, citizens and media.

Mayor Planner opened the meeting at 6:02 pm, he welcomed everyone and led the group in the pledge of allegiance.

Police Promotions

Sergeant Gasser and Mayor Planner introduced Officer Brian McNeill, who was recently promoted to Sergeant and Officer Jeff Adams, who was recently promoted to Corporal. Both officers successfully completed the necessary tests for advancement and their promotions will take effect July 1, 2018.

Councilmember Morean thanked the officers present and the entire Police Department for assistance at the Frog Fest last weekend.

Historical Moment

Mr. Bart Johnson shared a historical moment regarding the Federalsburg Library and the former Women's Club of Federalsburg.

Old Business

Grants/Main Street Update - George Mayer

SRTS Gerardi Ave. Update

George Mayer reported that the final bid package has been delivered for review Mr. Mayer is hopeful that the Town will be able to advertise for bids for this project very soon.

Facade Program Update

George Mayer reported that he has requested reimbursement for this project and should have funds very soon. All details and paperwork was finalized by email today.

Floating Dock ADA Update

George Mayer reported that the floating dock location would be moved to the west side of the river, near the fishing dock. DNR and Critical Areas are pleased with new location. After further discussion and review of the previous location, it was agreed that the new location would be a better spot.

Mr. Bart Johnson questioned if the existing pilings would be removed and Mr. Mayer stated that they would not be removed at this time. Councilmember Phillips requested that Mr. Mayer see if they can be removed during the floating dock construction.

Mr. Mayer thanked everyone, especially the Mayor and Council for their assistance on this project.

New Business

St. Michaels Winery, LLC - Request for Extension of Existing Small Business Loan

Lyndsey Ryan (Town Attorney, attending for Brynja Booth) reported that while reviewing the current contract with St. Michaels Winery, we found that they had a balloon payment due March 1, 2018 to pay-off their loan. The Town nor St. Michaels Winery realized this because we have never had a loan with a balloon payment. St Michaels Winery has been consistently making the monthly payments on this loan, via electronic payments through their bank. They would now like to request an extension on this loan and continue with the monthly payments instead of a balloon payment. Ms. Ryan suggested that the Town extend the existing 4 year loan and make it a 10 year loan. There is an option in the existing contract to extend their term, and they have continually made timely payments.

Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously pass by a vote of four to zero approving the extension of the existing loan with St. Michaels Winery. They also agreed to have Lyndsey Ryan, Town Attorney, proceed with necessary paperwork to revise their loan documents to reflect the extension.

Word of Life Ministry - Request to Park Vehicles in Municipal Parking Lot on Morris Avenue

Shirley Greene reported that the Word of Life Ministry has requested permission to park approximately 15 vehicles in the municipal parking lot from November 6th - 11th, 2018; while they are taking a trip to Orlando, FL. Mrs. Greene stated that she has talked with the Police Department and Public Works, and both departments have no problem with this so long as they don't block the recycling bins.

Councilmember Phillips made a motion seconded by Councilmember Bollinger and unanimously pass by a vote of four to zero approving the Word of Life Ministry's request to park vehicles in the town parking lot from November 6th - 11th, 2018.

Committee Reports

Federalsburg Historical Society

Mr. Bart Johnson reported the following upcoming events at the Federalsburg Historical Society:

7/10 - Mr. Terry Crannell, Indian Artifact expert would be giving a powerpoint presentation on Indian Culture at 7 pm. The FHS will also be having their regular meeting at this time, which is open to the public.

7/21 - Mr. Terry Crannell, Indian Artifact expert will be visiting the FHS again, with some of his own collection and bringing colleagues with him. This event is also open to the public.

Federalsburg Lion's Club

Councilmember Morean thanked all the town employees for their hard work and assistance in preparation of the Frog Fest. He also reported that the renovations to the Community Building are coming along very nicely.

Planning & Zoning Commission

Councilmember Bollinger reported that the Commission held their regular meeting last week and were presented with proposed plans regarding renovations to the Super Soda building located at 102 West Central Avenue. The plans were sent back to owner with questions and additional information is needed.

Federalsburg Volunteer Fire Company

Councilmember Morean reported that the FVFC will host a Chicken BBQ on Saturday, July 14th from 10 am til sold out.

Approval of Minutes

Councilmember Bollinger made a motion seconded by Councilmember Phillips and unanimously passed by a vote of four to zero approving the minutes from the previous months meeting as presented.

Public Comment (2 Minutes)

There were no public comments.

Mayor & Council Action Items

Councilmember Windsor

Nothing at this time.

Councilmember Bollinger

Nothing at this time.

Councilmember Morean

Councilmember Morean asked Shirley Greene, if she could reiterate to John Garlick, Code Enforcement to closely monitor and continue to push the cleanup efforts at the 219 South Main Street and 311 Academy Avenue properties.

Councilmember Phillips

Councilmember Phillips questioned the status of the streetlight replacement on Main Street by Delmarva Power. Shirley Greene stated that she would contact them to get a more precise timeline, however, she did request that they wait until Frog Fest was over.

Mayor Planner

Mayor Planner stated that the the annual Mayor's Prayer Breakfast, he was talking with Sheriff Gamble about the "Going Purple" efforts, and he would like to see the Town get involved with this project also.

Mayor Planner also cautioned residents and staff to be careful working or doing any activities outside in the extreme heat.

Mayor Planner noted that he received a request from Bishop Ray Parsons, regarding whether or not a Prayer of Invocation could be done prior to the Mayor and Council meetings. Bishop Parsons stated that the Caroline County Commissioners have begun doing this prior to each of their meetings. Shirley Greene requested a legal opinion from Brynja Booth, which was enclosed in the weekly packets. Further discussion on this topic was tabled until all information is reviewed.

Adjournment

Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by a vote of four to zero to adjourn the regular meeting at 6:26 pm.

Respectfully submitted,

Kristy L. Marshall

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Clerk-Treasurer