

Mayor and Council of Federalsburg
Regular Monthly Meeting
April 6, 2020 @ 6:00 pm

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, April 6, 2020 at 6:00 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Abner and Councilmembers Phillips, Morean, Windsor and Sewell. Also in attendance were Lyndsey Ryan, Town Attorney, staff, citizens and media. This meeting was held via Zoom, due to the nationwide coronavirus and Governor Larry Hogan declaring a Stay-At-Home Order.

Call to Order

Mayor Abner called the regular monthly meeting to order at 6:02 pm and welcomed all guests present and listening into the video/call meeting.

Approval of Previous Month's Minutes

Councilmember Sewell made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero approving the previous month's minutes as presented.

Update on Solar Project - Lyndsey Ryan and Bob Rauch

Lyndsey Ryan, Town Attorney and Bob Rauch, Town Engineer, gave an update on the Solar Project. There was discussion regarding the interim financing and the projected spending for this project. Mrs. Ryan stated that the interim financing is not covered by the MDE funds. Mr. Rauch stated that the Architecture and Engineering has been approved by MDE. The next phase of the project includes Construction Management and Inspection Services. There is \$36,000 budgeted to cover a full time inspector for the project.

The next process cannot continue until the Board of Public Works has approved the distribution of funds for the project. Mr. Rauch stated that the Contractor for this project is working hard to maintain the cost estimates for the project, and maintain suppliers pricing. He stated that he hopes to have approval from the Board of Public Works at their May meeting.

It was agreed by the Mayor and Council that Mrs. Ryan would draft the advertisement and put together the qualifications for the Construction Management and Inspection phase, for review by the Mayor and Council. Mr. Rauch's firm cannot be included in this portion of the process, as he plans to bid on the work.

Update on Old Denton Road Project - Lyndsey Ryan and Bob Rauch

Mrs. Ryan stated that in addition to the funding from MDE for the Old Denton Road project, the Town also has \$100,000 from Rural Maryland to be used toward this project. At this time, approximately \$30,000 has been expended from that \$100,000 toward the engineering and design for this project. The Construction Management and Inspection Services is the next phase for this project. Mrs. Ryan stated that the Mayor and Council may choose to bid out this work and the costs would be covered by the MDE funds; or they can just select a firm to proceed with this work and use funds from the \$100,000 Rural Maryland monies to cover the

cost. The Rural Maryland monies have no restrictions, except that it must be used on the Old Denton Road Project.

Mr. Rauch stated that the PER/ER was originally bid at \$30,000 and USDA has agreed to pay \$13,000. The remaining \$17,000 could be expended from the \$100,000 Rural MD monies. Mr. Rauch stated that the estimated start time for this project is June/July 2020. We are waiting for MDE to award the bid and then the Town can coordinate with the Board of Public Works for their approval.

Mr. Rauch also stated that he has the completed PER/ER ready and planned to present to the Mayor and Council. Since we have to meet virtually, he will scan and email it to Mrs. Ryan and the Mayor and Council, then it can be sent to MDE for review and comments.

FY 2021 Proposed Budget Discussion

Larry DiRe, Town Manager reported that staff has been working diligently on the FY20-21 proposed budget. He stated that based on information received from the Maryland Municipal League and projections from the State/County, we are not certain on the outcome of revenues from State monies, Highway User Fees, property taxes, income taxes, etc. The FY20-21 draft budget was balanced, however, due to the economic downturn there is now a large hole in the revenues and staff is continuing to work and make adjustments.

Mayor & Council Action Items

Councilmember Windsor - Nothing at this time.

Councilmember Sewell - Nothing at this time.

Councilmember Phillips - Nothing at this time.

Councilmember Morean - Nothing at this time.

Mayor Abner - Nothing at this time. Mayor Abner encouraged everyone to stay safe.

Adjournment

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to adjourn the meeting at 6:28 pm..

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer