

**Mayor and Council of Federalsburg
Regular Monthly Meeting
March 2, 2020 @ 6:00 pm**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, March 2, 2020 at 6:00 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Abner and Councilmembers Phillips, Morean, Windsor and Sewell. Also in attendance were Lyndsey Ryan, Town Attorney, staff, citizens and media.

Call to Order

Mayor Abner called the regular monthly meeting to order at 6:02 pm and welcomed all guests present.

Prayer of Invocation

Pastor Marie Coulbourne offered a prayer of invocation for the Town and citizens.

Pledge of Allegiance

Mayor Abner led the audience in the Pledge of Allegiance.

Approval of Previous Month's Minutes

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving the previous month's minutes as presented.

Historical Moment

Mr. Bart Johnson shared a historical moment about various commercial businesses opening in 1960's.

Gerardi Blvd. MOU Revisions - Lyndsey Ryan, Town Attorney

Lyndsey Ryan, Town Attorney reviewed a second amendment to the MOU Agreement for the Gerardi Boulevard Safe Routes to School Project. The original agreement included 80% reimbursement to the Town and named George Mayer as the contact person. The amendment would change the contact person to Kristy Marshall.

Councilmember Windsor made a motion seconded by Councilmember Morean and unanimously passed by a vote of five to zero authorizing the Mayor to execute the second amendment.

Introduction of Sale of Land Contract - Solo Cup

Introduction of Ordinance No. 2020-01, which is an Ordinance of the Mayor and Council of Federalsburg to execute a contract for the sale of +/- 4.91 acres located in the Frank Adams Industrial Park, in Federalsburg, Maryland.

Councilmember Morean made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero introducing Ordinance No. 2020-01 regarding sale of Lot 2 in the Frank M. Adams Industrial Park.

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero authorizing scheduling of a Public Hearing at the April meeting for the sale of land.

Update of Solar Project - Line of Credit - Lyndsey Ryan, Town Attorney

Lyndsey Ryan, Town Attorney advised that the Mayor and Council have been approved for a Line of Credit with Provident State Bank, but they had not entered into it as of yet. PSB submitted a revised agreement with Mayor Abner's name. Mrs. Ryan stated that it since been realized that the interest will not be reimbursed by MDE. She stated that it is believed that the cost savings will cover the interest and there are no changes to the terms of the agreement; however, she wanted to make sure that the Mayor & Council were aware.

Mrs. Ryan stated that Bob Rauch will have to shed some light on the project timeline. There will be some engineering expense and equipment that needs to be purchased for this project, and she is not sure of the threshold. Mrs. Ryan will talk to Bob Rauch and have him provide additional information.

Mrs. Ryan also stated that the project was designed by the Town's engineer, Rauch Engineering. However, this work was not competitively procured because the timeline was very short. We were under the impression that the engineering work was covered by the grant, but MDE says not. The cost is approximately \$30,000, and we are waiting for approval from MDE.

It was agreed that the Town will advertise for engineering services for all major Town projects in the future, in order to be competitively procured. It was agreed that engineering services should be bid out every few years in order to keep competitive. The Town currently has a task order agreement with Bob Rauch, but no contract in place.

Committee Reports

Federalsburg Historical Society - Mr. Bart Johnson reported that the FHS Museum will be open on March 20th from 10 am until 2 pm. And, the Hobby Fair is scheduled for April 25th, details to follow soon.

Federalsburg Lions Club - Councilmember Sewell reported the following dates for the Lions Club:

March 28th - Night at the Races 6 pm - VFW

April 25th - Applebee's fundraiser for the Men for Change - Seaford from 8 -10 am

May 2 - Comcast Cares Day in Chambers Park - the website will be up soon to register to participate.

Comcast will provide breakfast and lunch, and will distribute t-shirts to all volunteers. Comcast awards money per volunteer to the Lions Club, and students can earn service learning hours.

Dining at the Dock fundraiser is being planned for late may - details to follow at a later date.

Wine & Beer Festival in Chambers Park is being planned for the Fall - details to follow at a later date.

Planning & Zoning Commission - Steve Bollinger reported that he and John Garlick met with the Town Attorney to review several items, which will be presented to the Mayor and Council for review/discussion at a later date.

Federalsburg Volunteer Fire Company - Councilmember Morean reported that the FVFC will again host their monthly breakfast on March 23rd from 7 - 10 am; and the Chicken BBQ will be held on April 11th from 10:30 am til sold out.

Public Comment(s) - 2 Minutes

Bart Johnson - Mr. Johnson questioned why Eastern Shore Forestry Products property is for sale/are they moving? Mr. Johnson stated that the property is actively listed on the market. Councilmember Windsor stated that he was told the Company was considering relocating to DE. Mr. Johnson stated that he heard they had made application to the State of MD and was denied, and that they applied for an equipment upgrade. The status was unclear regarding Eastern Shore Forestry Products.

Mr. Johnson also questioned if the Town had their agreement with Provident State Bank regarding the Solar Project locked down? Mrs. Ryan, Town Attorney stated yes, the agreement is signed and completed. Mr. Johnson was concerned about changing interest rates.

Jim Thomas - Mr. Thomas questioned if a Police car could be left on University Avenue on a regular basis to slow down traffic? While a Police car is parked in the area, traffic is slowed tremendously.

Mayor & Council Action Items

Councilmember Windsor - Nothing at this time.

Councilmember Sewell - Councilmember Sewell stated that she, Councilmember Windsor and Mayor Abner attended the grand re-opening for Tea's Hair Studio. They have been in business for over 10 years and it was a great event.

Councilmember Sewell stated that they also attended the Federalsburg Volunteer Fire Company Annual Banquet and it was also a very nice event.

Councilmember Phillips - Councilmember Phillips stated that the Caroline Chamber of Commerce recognized local local business owners that their annual banquet recently. Lywood Electric was recognized as Business of the Year; John and Mikie Phillips were recognized as Business Owners of the Year; and Dave Whaley was recognized as Citizen of the Year for Caroline County for participating in various organizations.

Councilmember Morean - Councilmember Morean stated that he would have a listing of streetlights to report for repair to Kristy Marshall, this week.

Mayor Abner - Mayor Abner reported that her and Councilmembers Sewell and Windsor had a great time at Tea's Hair Studio grand re-opening. It was beautifully decorated and the staff and owners have a great energy. Mayor Abner stated that she was very pleased that Tea wanted to remain in Federalsburg.

Mayor Abner reported that Wendy Garner, and Joe and Donna Glime were also recognized as Caroline County's Most Beautiful Volunteers.

Request for Closed Session - Re: Discuss Personnel Matter for Specific Employee

Councilmember Morean made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to go into closed session at 6:31 pm to discuss personnel matters for a specific employee.

Reconvene

Councilmember Morean made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to reconvene the regular meeting at 7:25 pm.

Adjournment

Councilmember Morean made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to adjourn the meeting at 7:27 pm.

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer